

HOUSE RULES AND CARING FOR THE REZ

Although our Residences are cleaned regularly by housekeeping, we require all Students to be considerate of their housemates and keep all shared spaces clean and hygienic at all times.

1. Cleaning Detergents

- The Student is responsible for buying cleaning detergents, bin bags and toilet roll.

2. Dining room

- Table and chairs are to be wiped clean after usage.
- Sweep under chairs and replace furniture back to original position after usage.

3. Kitchen

- **Washing Machine:**

- Only use automatic washing powder and not hand wash as this will break the machine.
- Do not wash clothes and leave it in the machine without attendance as housekeeping will remove the wet clothes and keep at the office for you to collect.

- **Dishes:**

- All dishes to be washed after use and returned to the cupboard.
- No dirty dishes to be left in the sink or the dishwasher.
- Sink and counter tops are to be clear of dishes and wiped clean after every use.
- No dirty dishes or cups to be kept in rooms.

- **Stove:**

- To be clear of pots and wiped clean after every use.
- Do not leave pots unattended or allow foods to spill onto the stove.
- Should you mess the stove please clean it immediately.
- Do not use steel wool on the stove - rather use an all-purpose cleaner such as Handy Andy to soften the dirt and then wipe away.
- Wipe fat and oil on splash wall (wall in front of the stove) after every use of the stove.

- Wipe extractor fan after every use of the stove with a warm damp cloth.
- Do not store your food in a pot on the stove.
- **Fridge:**
 - Do not leave open food in the fridge, store all food in a sealed container and neatly stack in fridge.
 - Do not use pots and crockery to store food in the fridge.
 - Do not allow food to go rotten or stale – dispose of it as soon as it is old.
 - Clean fridge should your food spill.
- **Microwave:**
 - Do not store food in the microwave
 - Do not leave open food in the microwave.
 - Place food in a sealed container and neatly stack in fridge.
 - Clean microwave immediately should your food spill.
 - Use the provided microwave splash lid when heating food.
- Kitchen bin is to be emptied regularly into the big black bins outside the Rez.
- Students are advised to work on a bin empty schedule when housekeeping is not in attendance.
- Kitchen floor to be swept and mopped regularly.

4. Bathrooms

- Shower to be cleaned after every use.
- Do not allow hair pieces down the drain.
- Wipe the sink clean after every use.
- Do not hang your personal clothes or towels in the bathroom.
- Mop the floor after every use.

5. Bedrooms

- Keep your rooms clean at all times.
- No food, cans and dirt to be kept in the room,
- No eating in the rooms.
- Keep the walls clean.
- Do not drill or make holes in the walls.
- Do not place hot or wet items on the furniture.

6. Balcony

- The balcony is for use to all Students, and everyone should have fair access to the balcony.
 - Should a balcony only be accessible through another Student's room, verbal consent to access the balcony is required from the room owner.
- No parties are allowed on the balcony.
- If the Student braais on the balcony, the balcony must be mopped and cleaned after every use

7. Visitors

- No sleepovers are allowed.
- No visitors allowed after 10PM without written consent from your house manager
- Visitors may not use any facilities of the Residence including but not limited to cooking, storing their food, storing their property, showering or bathing.

8. General

- Noise levels should not disturb neighbours and all excessive noise is prohibited between the hours of 10PM and 8AM daily. These hours may change during exam periods.
- The Student undertakes to comply with all rules and regulations implemented by the Agency, in accordance with and as may be required by national laws, procedures and guidelines

Please note that in order for us to be aware of breaches, housemates are required to bring such breach to our attention in order for us to address the issue. Thus, we emphasize the importance of sharing all spaces with consideration for your fellow housemates.

PENALTIES

In the event that any of the above rules are not adhered to, the Student shall receive a written warning. Should the Student breach the same rule for a second time, **a penalty fee of R100,00 will be payable for each breach** thereafter and automatically added to the Student's account for the following month in which the breach occurs.

In the event of a continuous breach of any rule by a Student, the Agency will cancel this agreement and the student will be required to vacate the premises in terms of clause 10 of the Student Accommodation Agreement

In the event that a single Student cannot be identified for wrongful breach of the above rules, all Students present in the Rez at time of the breach will be **jointly and severally liable** for the breach, this includes damage caused to the Rez property.